



Little Hedgehogs Nursery

Information, Charges

and

Terms of Provision

Welcome to Little Hedgehogs Nursery

Welcome to Bridstow CE Primary School. We hope this will be the first step in a partnership that will last right through until the end of your child's 'Primary Phase' of education (Year 6 when your child is 11 years old).

We are very pleased that you have expressed interest in our Teacher-Led Nursery setting hosted onsite as part of a Nursery and Reception Unit situated within the school building.

Our newly formed setting opened in September 2024. It aims to provide your child with a rich mix of play-based learning opportunities that harness the ample outside learning spaces that we are lucky enough to have access to at our school. We not only have a Forest School site behind the school but access to EYFS playground / learning area, large school field, outdoor classroom and woodland area to the front of the school. Our setting will utilise these spaces daily to enrich the learning of all the children it caters for.

Operating Hours and Charges – School Terms Only

Little Hedgehogs Nursery runs for children age 3 upwards, term time only. Please refer to the school calendar for term dates. NB On occasion there are inset days when the school and nursery are closed. Also, on the last day of every full term, ie Christmas, Easter and Summer, there is an early finish at 2pm.

There may also be a need to close the Nursery on a few occasions. If/when this occurs, we will endeavour to give you as much notice as possible.

Session	Start	Finish	Cost @ Sept 2026
Breakfast Club	7.30am	8.45am	£9.50
Breakfast Club	8.00am	8.45am	£6.00
Morning Session	8.45am	11.45am	£17.00 (or EEF)
Lunchtime Session (lunch not incl)	11.45am	12.15pm	£2.50
Afternoon Session	12.15pm	3.15pm	£17.00 (or EEF)
Busy Bees (After School Care)	3.15pm	4.00pm	£7.00
Busy Bees (After School Care)	3.15pm	5.00pm	£13.00
Busy Bees (After School Care)	3.15pm	5.30pm	£16.50

Staffing

We operate a 'Key Worker' system. This means your child will be assigned a member of staff who they are linked to and who becomes the key person that you liaise with regards to daily care and learning. This will not always mean that they are taught or supported by the same person as we will rotate staff to ensure all children are well known and understood by all.

Role	Name	Full/part time	
Teacher / Key Worker	Mrs Wallin	Full time	
Teaching Assistant / Key Worker	Mr Thorne	Full time	
Teaching Assistant	Mrs Harding	Part time	
Teaching Assistant	Mrs Wright	Part time	

Joining our Nursery

Once you confirm you would like your child to join our Nursery and you have submitted your Parent Declaration for Early Education Funding (EEF), and you have booked your required sessions, you will need to sign and return one copy of the Terms of Provision, keeping the other copy for your information.

A home visit will be arranged for Mrs Wallin and either Mr Brearey (Head) or Mr Pullen (Head of School) to visit you and your child in the home setting. This will then be followed by an initial transition session for your child to attend.

Little Hedgehogs Nursery Terms of Provision

- Sessions must be booked termly in advance. (Other hours are available, dependent on availability of sessions. Please arrange as early as possible)
- EEF sessions can only be used for 38 weeks of the year. Please see our school calendar for term dates.
- All Nursery fees for pre-booked sessions will be invoiced monthly and must be paid in fourteen days are payable by BACs. **Full payment is required for absences.**
- Additional hours and/or sundry items will be invoiced monthly and must be paid in fourteen days via BACs.
- Charges and session times will be reviewed initially after the first term of the nursery, and then annually.
- A full terms notice must be given in writing for cancellation of any sessions and the full notice period paid for.
- Parents/Carers must inform the school office immediately if their child/children contract, or are in contact with, any infectious diseases. If your child has vomiting or diarrhea, this must have stopped for 48 hours before returning to the nursery. Any child becoming unwell while in the care of the nursery will be sent home.
- The school must be informed if your child is not able to attend a booked session. NB You can leave a message on the school answer phone (pupil absence option 1).
- Parents must complete and sign a form at handover if their child is going to need medication administered during the session. Any medication needs to be in original packaging.
- Intimate Care: I agree that my child may be assisted in the instance of a toileting accidents in line with normal school safeguarding procedure. Independence will be encouraged as much as possible. Please be aware that if you decline to give permission, you will be telephoned in such an event to assist your child.
- Please ensure a change of named clothes is sent in daily or left in school.
- The nursery staff will take every reasonable care to protect children's property, however the nursery cannot be held responsible for any loss or damage.
- You agree to complete and submit the online forms that we use for contacts, consents etc, and inform school staff of any updates/changes.
- Please see the Privacy Notice relating to pupil information.

I agree to abide by the terms of provision at Little Hedgehogs Nursery.

Name of Parent/Carer _____

Signed by Parent/Carer _____ Date _____

Please sign and return one copy, keeping the other copy for your information.